



**Mt. Diablo Branch 8 – Region 5 - Area 16**

**BRANCH EXECUTIVE COMMITTEE MINUTES**

**BEC Officers and Directors** The 13 in attendance constituted a quorum (8 min.)

Name	Title	Term (Thru)	Present	Absent
Steve Schramm	Big Sir	2020	X	
Ron Cassano	Little Sir	2020	X	
Jack Sagen	Secretary	2020	X	
John Meade	Assistant Secretary	2020	X	
Bill Peterson	Attendance Secretary	2020	X	
Dan Smith	Asst. Attendance Secretary	2020	X	
Dennis Mierzwa	Membership Secretary	2021	X	
Rich Knowles	Asst Membership Secretary	2021	X	
Dan Casella	Treasurer	2021	X	
Mike Loonin	Assistant Treasurer	2021	X	
Phil Scimonelli	Director	2021	X	
Tom Kerns	Director	2020	X	
Chuck Joyce	Director	2021		X
Ken Main	Director	2021	X	

**MEMBER VISITORS AND GUESTS**

- |  |   |
|--|---|
| <b>Ed Benson</b> State President           | <b>Tony de Losada</b> Branch 8 Member   |
| <b>Derek Southern</b> Past State President | <b>Howard Meadow</b> Branch 8 Member    |
| <b>Ray de Wit</b> Branch 8 Member          | <b>Nick Maufe</b> Branch 8 Member       |
| <b>Dan Weller</b> Branch 8 Member          | <b>Manuel Dominguez</b> Branch 8 Member |

**New Members**

No members were sworn in at the BEC meeting due to cancellation of the luncheon meeting. The four new members will be sworn in as soon as possible.

**Call to Order**

1. **Big Sir Steve Schramm** called meeting to order at 9:05 AM after a **Quorum** was established.

**The April 13, 2020 BEC meeting was held on Zoom due the Coronavirus Pandemic (covid-19). Attending members all looked good sitting at home in front of their computer cameras.**



## 1.0 Officer Reports

### 1.1 Secretary Report (Jack Sagen)

1. The Bec roll was called. All BEC members, except **Chuck Joyce**, were present.
2. The March 2020 minutes were **NOT** approved due to confusion. They will be presented for approval at the May 11<sup>th</sup> BEC Meeting.
3. Schedule of Operations – Schedule 20 information needs to be filed with state organization.

### 1.2 Big Sir Report (Steve Schramm).

1. **Steve** welcomed twenty-one BEC members and guests to our meeting on Zoom. **Nick** was thanked for his efforts in setting up the Zoom meeting.
2. Form 27. Branch 8 currently has 319 members.
3. Discussion on Liability Insurance. SIR liability insurance has been reinstated. A 7-minute insurance liability video will be made for viewing by members.
4. **Ladies Day Luncheon (LDL)**, scheduled for June **8th** was canceled, **by vote**.
5. The Sirk **BBQ** was postponed to an unspecified date in September.
6. **Constant Contact** was **by vote** selected as Branch 8's mass e-mailer. It will be run by **Manuel Dominguez**. **Dave Perkins** was thanked for the great job he has done for the last 24 years.
7. All **SIR Branch 8** activities are cancelled through the end of May.
8. **HLM** nominations are open from May 1 to May 31. Currently there are 6 candidates. Please contact **Steve** if you have a nomination.
9. Website needs updates and revisions. This has been done in the past by **Derek Southern**. **New members are now needed to do this work**. Current **Branch reports** and the **2020 list of Branch Officers and Directors** have been postponed on the Branch website.
10. May is volunteer recognition month. A special recognition for **Dave Perkins**.

### 1.3 Little Sir Report (Ron Cassano)

1. All speakers for luncheons have been cancelled through May.
2. The Speakers Committee will reschedule currently selected speakers for next year.
3. **Dan Smith** is scheduled to be the July speaker.

### 1.4 Treasurer Report (Dan Casella)

1. **Dan** presented Treasurer's Report with + \$20,321.55 cash balance.
2. Report **motion was seconded and approved by voice vote**.
3. \$2975 (1/2 original cost) was paid to Hilton hotel for canceled lunch.
4. Other costs included \$324 for Constant Contact E-mail (annual fee), \$149.90 for Zoom



## 1.5 Membership Secretary Report (Dennis Mierzwa)

1. There are currently 284 active members and 31 members on leave-of-absence. 4 new members have been accepted. Total membership is 319.
2. The current two-page membership report clearly explains member activity.
3. New members are required to take the membership oath. This may be done with zoom.  
**Approved by voice vote.**
4. **Membership Report motion approved by voice vote.**
5. Website updates include **Photo Gallery, HLM listings/photos and Obituary file.**
6. **Birthday greetings were sent via email to all April born SIRs.**

## 1.6 Attendance Secretary Report (Bill Peterson)

1. The 1 outstanding luncheon meal request from last month has been paid.
2. Form 27 and Branch 8 Membership Statistics reports were received by e-mail.
3. There are 6 people listed on the Attendance Delinquencies Report; mostly travel and medical issues.
4. A clear and concise attendance report was sent to all BEC members.
- 5 **Report approved by vote.**

## 2.0 Committee Reports

### 2.1 Recruiting Committee (Howard Meadow)

1. Howard provided a handout detailing our need to grow as a branch and 2 proposals to encourage this growth and provide **Friends for life**; also, the following incentives.
  1. Bring a friend to an activity. The guest will then be invited free of charge to a **SIR** luncheon. You will receive a bottle of wine. If the guest joins **SIR Branch 8**, you will receive a free **SIR** luncheon.
  2. If your guest comes to a monthly meeting, you will receive a bottle of wine and your guest a free luncheon coupon in his invitation pack. If the guest joins **SIR Branch 8**, you will receive a free **SIR** luncheon.
2. Invitation Cards will be made available for the sponsor, showing guest contact information and luncheon invitation date.
3. Howard can be contacted at [howard.meadow@gmail.com](mailto:howard.meadow@gmail.com) 415-606-5556.

### 2.2 Website Analytics and Proposed Changes ( Derek Southern)

1. There is a declining use of Website over the years. Who will do the updates?
2. What needs changing is format. Website will be turned off in late April for corrections.
3. Volunteer recognition on the Website is essential.
4. A new feature, **Amusement Park**, has been added for lighthearted fun on the website.



### **2.3 Activities Committee (Ken Main and Ray de Wit)**

1. A new activity is Model Train layout creation (railroading) by **Rich Knowles** in his garage.
2. A new Chairman is needed for the group **Writing your life Story. All about Wine** activity has been cancelled.
3. A new Chairman is needed for next year's **Day at the Races** activity currently chaired by **Ron Woods**.
4. Activity Chairmen can use zoom for meetings. Contact **ACC Team** member **Ken Main**. Contact **Manuel D.** for time and use.
5. A new format for activity webpages was developed and distributed to activity chairmen. Thanks to **Ray deWit** and the **ACC Team** for creating this useful format.

### **2.4 Member Relations Committee (Dennis Mierzwa and Rich Knowles)**

1. Birthday congratulations will be sent out to all by e-mail during coming months.

### **2.5 Public Relations Committee (Tony de Losada)**

1. Concern about lack of contact with possible new members. There is need for out-reach and how this can be done under current circumstances.
2. Obituaries for **Ed Cohn** and **Marvin Kreitz** should be made very prominent in future Hotline and website articles.

### **2.6 System Support Team (Dan Weller)**

1. The project now has accessible photos of all members. There is a prototype for photo use in website and hotline articles.
2. An average age base has been established which varies constantly.

### **2.7 Hotline (Chuck Joyce)**

1. The **20<sup>th</sup> of the month** is the deadline for **Hotline submissions. PLEASE!**
2. **SIRS** is in need a new **Hotline Co-Ordinator**, replacing **Chuck Joyce** who has moved to Arizona. **Chuck** will edit the April and May Hotline.

### **3.0 Old Business – none**

### **4.0 New Business**

1. Volunteers are needed for a variety of jobs; Attendance, budgets, set-up at tables prior to luncheon, Video and audio set-up for luncheon and other programs.



#### **4.1 New SIR Mission (Repeated)**

- 1. Our mission is to enrich the lives of our members through fun activities and events while making friends for life.**

As approved at the annual meeting on August 20, 2019.

#### **4.2 Miscellaneous**

- 1. Ed Benson suggested that SIR members help our luncheon servers and kitchen help. It was suggested that individual members and the SIR Branch contribute to the SIR Foundation.**

#### **4.3 Close and Adjourn**

**Big Sir Steve Schramm** adjourned the meeting at 11:24 AM.

The next regular BEC meeting date and time has not been determined .

Respectfully submitted

Jack Sagen, Secretary, Branch 8

April 24, 2020